

## **West Hartford Clean Energy Task Force**

### **Meeting Agenda**

Date: December 12, 2012  
Time: 4:00 PM  
Location: Bristow Middle School

Next meeting: Wed January 9<sup>th</sup> 7pm Town Hall.

Who: Roger Smith, Judy Allen, Catherine Diviney, Burke Doar, Tim Howard, Bob Palmer, Sue Begin, Joe Campanella, Benjamin Parvey of BlueSkies Renewables

#### **1. Conservation Challenge**

Kids had suggestion baskets. Winner was Bugbee School by large margin. Goal was 3% reduction, Bugbee at 33.7%. 11 schools achieved it, 5 did not. Average district reduction 6%- saved 11,000 kwh (~\$1800.) Intention going forward to capture what the schools are doing that's effective.

#### **2. Small Business Energy Advantage Outreach**

Elmwood (Rick Liftig) & Park Road (Richard Patrici) Business Associations

Joe and Burke presented. Identified a few interested businesses.

Following week met with Park Road, had a few sign-ups, including manager of multiple apartments.

Next steps:

- Joe reached out to Bishop's Corner (no longer active); Joe checked with Chamber but no interest in presentation; will check with Center after holidays
- Need to know the timeline for businesses in the SBEA program for approval to communicate to businesses.
- Create case study with numbers for Effie's and meet with owner and make a pitch  
Consider business breakfast with mayor to promote SBEA

Follow up strategy from the workshops:

- Catherine emailed blurb into 2 business associations for online newsletter and websites
- Catherine to send generic pitch to Chamber for monthly flyer
- Check with Mayor and Rob Rawlson to include our pitch into their addresses to businesses
- Follow up media release featuring successes to WH News, WH Life

#### **3. Wolcott Solar Ribbon Cutting Friday 2pm**

4. LeGrand Tour- January 24, 9am
5. Budget- \$790
6. Events
  - a. January workshop- residential on energy with a mention/a few slides on business outreach. Catherine to check on available dates in town hall.
  - b. April workshop- broader on sustainability (rain barrels, etc.)
7. Vacant positions: town planner & capital projects manager. Let interested parties know they could apply on the website.
8. Updates- ESPC, Microgrids, ZREC
  - a. Hotel- signing letter of agreement shortly with firm to continue to develop proposal
  - b. Performance Contracting- Ameresco selected as part of multi-town RFP. WH close to signing Investment Grade Audit contract. 3 million ft2 of building to examine. Around \$100K if we don't go forward or \$.04/ft2. Will only charge us for the buildings where there are potential projects. Targeting January 1<sup>st</sup> to start audit. Will take 6 months.
  - c. Solar- put in Aiken Elementary School, Conard High School (80,000ft2 to be reroofed); Wolcott Elementary, north and south garages (Isham, Memorial) in Blue Back Square with 25 solar contractors. To bid in Spring 2013 ZREC auction.
  - d. Microgrids- still unanswered regulatory questions and short timeline with DEEP. In interim DEEP funded CCAT to provide technical assistance to towns and help analyze sites. West Hartford to pass for now.
  - e. Brownfield- possibility to work with Honeywell on brownfield re: 2MW solar site to virtually net meter with the town. Possibly commercial microgrid.
9. New Discussion Items
  - a. Bottle water at town council meetings- replace with refill station and task force offer water bottles. Task force offers bottled waters to each one who takes the challenge. Judy to draft challenge statement to the council and board of ed.
  - b. Energy procurement- contract with TransCanada. Request by Judy to put in place some standards re: types of companies we financially support. Are there any third parties who do ethical or global warming screens on energy suppliers? Town does have a procurement policy of best value vs lowest cost. Preference for sustainable practices? Town likely to go out for purchase by March or April 2013.